**Coupa Overview:**

**What is Coupa?**

**Coupa** is a **cloud-based Business Spend Management (BSM) platform**. It helps companies manage all their business spending in one place—covering procurement, invoicing, expenses, and payments.

**Core Modules of Coupa**

1. **Procurement**
   * Manage purchase requisitions and purchase orders (POs)
   * Helps track what’s being bought, from whom, and at what cost
   * Automates approval workflows
2. **Invoicing**
   * Suppliers can submit electronic invoices
   * Matches invoices to POs and receipts
   * Reduces invoice processing time and errors
3. **Expenses**
   * Employees can easily submit expense reports
   * Policy checks and approvals are automated
   * Integration with credit cards and travel systems
4. **Sourcing**
   * Supports running RFPs and RFQs
   * Helps find the best suppliers through bidding and analysis
5. **Contract Management**
   * Stores and manages contracts centrally
   * Tracks contract compliance
6. **Supplier Portal (Coupa Supplier Portal - CSP)**
   * Suppliers manage catalogs, POs, invoices, and payments
   * Enhances collaboration between company and supplier
7. **Analytics & Dashboards**
   * Real-time spend analysis
   * Helps in identifying savings opportunities and spend leakage